

Minutes

KEOTA CITY COUNCIL

225 E. BROADWAY AVE.

November 6th, 2023

Meeting was called to order at 7:00 pm by Mayor Cansler.

Roll call: Mayor Cansler, Councilmen Conrad, Burroughs, Greiner and McDonald were present. City employees present were Horras, Harmsen and Librarian Griener. Public present, Karen Sypherd, Janie Westendorf and Casey Jarmes from Sigourney New-Review.

Consent Agenda: Motion was made to approve Consent Agenda by Burroughs, including Agenda, previous meeting minutes from October 16th Council Meeting - Budget review and payment of Bills. McDonald 2nd the motion, Conrad & Griener were in favor, and Bender was absent.

Bills Paid October 17th thru November 6th, 2023

Checks

ALL AMERICAN PEST CONTROL	35.00	382094	10/24/23			
ALLIANT ENERGY	5,664.16	382102	11/06/23			
ALYCIA HORRAS	441.40	382103	11/06/23			
Carson Plumbing & Heating	110.00	382104	11/06/23			
CENTER POINT LARGE PRINT	77.45	382095	10/24/23	QUILL	503.57	382116 11/06/23
COUNTY LINE MART	5.63	382105	11/06/23	SINCLAIR - NAPA	478.28	382117 11/06/23
COX SANITATION & RECYCLING INC	2,756.70	382106	11/06/23	Storey Kenworthy/Matt Parrott	819.66	382118 11/06/23
EFTPS	3,995.31	23314006	10/31/23	Tonia Greiner	55.68	382098 10/24/23
FARMERS CO OP ASSN	647.50	382107	11/06/23	TREMMEL Backhoe Service	800.00	382119 11/06/23
FIRST NATIONAL BANK OF OMAHA		382096	10/24/23	US FIRST	33.86	382120 11/06/23
FIRST NATIONAL BANK OF OMAHA	4,726.79	382108	11/06/23	US POSTAL SERVICE	388.00	382100 10/25/23
GFC LEASING-WI	100.91	382109	11/06/23	VISION AG LLC	470.63	382121 11/06/23
gWorks	8,652.00	382110	11/06/23	VJ Engineering	1,227.85	382122 11/06/23
INFOMAX OFFICE SYSTEMS	151.51	382097	10/24/23	WATER SOLUTIONS UNLIMITED	643.72	382123 11/06/23
IPERS	2,555.55	23314007	10/31/23	WELLMARK	2,644.49	382124 11/06/23
Keokuk County Endowment Found.	105.00	382101	11/03/23	WINDSTREAM		382099 10/24/23
MALLEY HARDWARE & APPLIANCE	301.93	382111	11/06/23	WINDSTREAM	395.51	382125 11/06/23
MENARDS-Iowa City	236.27	382112	11/06/23			
Mid-America Publishing Corp	390.42	382113	11/06/23			
Miller Auto Body	660.00	382114	11/06/23			
Misc. On Main	32.87	382115	11/06/23			
					<u>40,107.65</u>	

Payroll:

10/31/2023	7 Anthony Cansler	404.04
10/31/2023	5 Ashley R Greiner	75.72
10/31/2023	4 Tonia Greiner	1,231.90
10/31/2023	2 Micah Harmsen	1,628.46
10/31/2023	1 Alycia A Horras	1,423.82
10/31/2023	3 Kevin L Staubaugh	1,737.23

Public Forum:

Department Reports:

Public Works –Harmsen shared that he spoke with Matt Walker from French Reneker and he is waiting for Chad to get a couple more raw water tests in and then he should be able to present his data on the water situation at an upcoming work session. Harmsen talked with Collin Nimrod from Carrico, that came and demonstrated the pool vac to us this summer. He is planning to be at the Nov. 20th meeting to present to the council, along with payment options on lease options on a robot vacuum for the pool. Bob from Splash has been here the last couple of weeks, working on pool winterization. The majority of the work is finished and he is waiting on Natara to finish up their pool liner repair to be able to plug the main drains and then put water back in the pool for the winter. Natara should be finished up with their liner repairs in the next 2 days. Fire hydrants were flushed, but there was a small main break when the east Park Ave area was flushed. Tremmel came to town & made repairs that same day. The fire hydrant at the corner of East Park Ave & South Hamilton has continued to leak since flushing and will need replaced. There is a locate in place and Tremmel will be here within 2 weeks to replace it. Kevin did talk to McKims in Oskaloosa about trading our spare Dixie chopper in on a new Farris mower. They should be getting their bid together this week on cost of trade. They are also looking at getting a bid on what it would look like to set up a standing 3-year trade cycle moving forward as well. The tree dump has been busy with tree height letters going out. Please no trash at the compost site. We will be doing street sign inventory the next couple of weeks. A few needs replaced along with the ones that have gone missing over the years. We will be working on tree trimming & final winterization of all our properties. We started on the snow fence on the West side of town and should be finished up this week. Harmsen's hours will return to 7:00am – 4:00pm on Nov. 15th.

Library – Greiner shared that they had 244 guests at their trick of treat. The Barbie Movie is scheduled for Wednesday evening and Saturday will be Read, Play and Create event. Next week's early out day, Keokuk County Extension will be here with a program.

Museum – Sypherd reported that Jill gave a tour last Saturday to a family with great response! The family is sharing some wonderful additions for the museum following this tour and one of those acquisitions is a beautiful oval picture frame, with beveled glass, that houses a photo of their grandfather from WWI. With this is also his flag and a story typed up to accompany it.

Clerk – Horras attended the Fall IMFOA conference in Des Moines and the IA Leadership Exchange in Nevada, IA the last 2 weeks. Trick or Treat through the businesses was a huge success, even with the wind and chill. She was unsure of how many visitors, but there were over 800 pieces of candy and about 500 trinkets to give out with not much left! Keota had the honor of hosting 12 exchange students from the Ukraine last week and for some community service time, they helped with the Trick or Treat evening and then all came into City Hall the next day and helped with various projects, asked lots of questions about local government and what is done through the City Hall and City info in general. They each left with one of the Sesquicentennial Keychains to take a little of Keota, IA back with them. Horras shared that the flyer for pool passes to purchase has been hung up and is getting a great response. Horras submitted an application for the Enhancing Communities Grant that was due November 1st. There will be a budget workshop on 11/8, so Horras will plan to close City Hall from 10:00 – 3:00 for that Zoom training. Letters for the Christmas Display contest for our business residents were all sent out last week.

Resolutions and Ordinances:

RESOLUTION 2023-88 Approval of City Logo - Motion to approve by Burroughs, 2nd by McDonald, Conrad & Greiner in favor, & Bender was absent.

New Business:

Discussion/Possible Action – FD Building at 309 E Broadway Avenue- During an insurance audit, it was noticed that the City is still carrying this building through full insurance coverage. Looking further into this, Clerk Horras noticed that this building consists of 3 parcels and only 1 parcel was transferred in ownership to the Fire Dept. The section with the offices was transferred into the FD custody, but the bays were not. A motion was made to allow the City Clerk to move forward with a Quick Claim Deed of parcels KOCOK-025675 & KOCOK-006400 from the City of Keota, to the Keota Fire Department by Burroughs, 2nd By Conrad, McDonald & Greiner in favor, and Bender Absent. A motion was also made to allow the City Clerk to then discontinue the insurance coverage on the building, following the finalization of the Quick Claim Deed by Burroughs, 2nd by Greiner, Conrad & McDonald in favor, and Bender was absent.

Debate/Possible Action – Sealing the basement of City Hall – It was discovered that there is some slight moisture that accumulates on a wall in the basement and there is concern with continuing with the Museum displays in that area due to deterioration. It was questioned if the windows above that wall need to be resealed or if it was something in the basement itself that was needing attention. After discussion, a motion was made to have Micah investigate where it is coming from and who can remedy, how much, and what it will take to seal this area. Motion by Conrad, 2nd by Greiner, McDonald & Burroughs were in favor and Bender was absent.

Closed Session – Iowa Code 21.5, Sub Section J – Possible acquisition of Real Estate

A Motion to resume the open meeting made by Conrad, 2nd by Burroughs, Greiner & McDonald in favor, and Bender Absent.

Mayor Comments: Mayor Cansler asked if any progress had been made with removing the evidence and files from City Hall for destruction or storage at Keokuk or Washington County. The answer was no, so Cansler will follow up with Doug on getting this taken care of. Cansler also stated that the election polls are open tomorrow from 7:00am – 8:00pm and encouraged all to get out and vote.

Adjournment: Motion made to adjourn meeting by Conrad, 2nd by McDonald with Burroughs and Greiner in favor. Time 7:47pm.

Next regular meeting, November 20th, 2023 at 7:00 pm.



Mayor Anthony Cansler

Attest:


City Clerk Alycia A Horras